

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, August 4, 2026, 6:30 PM

The meeting was opened with the Pledge of Allegiance

President Marcy Kauffman called the meeting to order with Vice-President Jerry Colanese, Council Member Nancy Pemberton, Council Member Alison Abbott, Special Projects Assistant Susan Moffitt, Public Works Director John Mrozinski, Asst. PWD Carl Brown-Grimm, Marshal Brian Cook, Deputy Clerk Yvonne Hoffmaster, Town Attorney Andrea Halpin, and Town Engineer Jared Huss were present.

Absent: Council Member Will Short and Marshal Brian Cook

Also Present: Dan Caruso, Becky Jose and Virginia Smith

Approval of Minutes

Council Member Pemberton moved to approve the minutes of the following: July 21, 2026, General Meeting Minutes, and July 21, 2026, Executive Session Minutes, as written. Vice President Colanese seconded the motion. Motion carried 4-0.

Visitor Comments

None

Employee Reports

- **Asst. PWD Carl Brown-Grimm**
 - Received 11 submissions for the RFQ for Migley Field. The committee has narrowed it down to 5 and interviews/meetings with the contractors will begin next week.
- **Marshal Brian Cook**
 - Absent for National Night Out at Memorial Park
- **Attorney Andrea Halpin**
 - Enjoyed her vacation and reviewed several Ordinances when she returned.
- **Engineer Jared Huss**
 - Met with Donohue regarding the water system reallocation study.
 - Working on the 2027 Sidewalk project.
 - Working with INDOT on the emergency patch area back from 2023.
 - Also working on a number of things connected to SJEC, Cliffs and GM.
- **Public Works Director John Mrozinski**
 - Last Tuesday met with Hometown Days for a "wrap-up" meeting and they thought it went great this year. They were very happy with the town and town crew for everything they did for the event.
 - Hired a new employee for the Water treatment plant. He started yesterday.
 - Tomorrow at 8am there will be a New Carlisle Business & Community Assoc. meeting.
 - School starts tomorrow.
 - Ice Cream Social will be Sunday from 1-4pm in the Municipal Parking Lot.
 - Nation Night Out is going on right now.
 - INDOT is working on the pavers in the intersections within town.

Old Business

- **Building Permit Fees**

- Asst. PWD Brown-Grimm handed out a fee schedule and discussed the new building permit fees that haven't been updated since 1990. He asked that the Council review them and let him know when to have a new Ordinance ready for adoption.

New Business

None

Ordinances and Resolutions

Ordinance #1513 : No Parking Amendment

-After some discussion from the Council members, this Ordinance has been tabled upon further consideration.

Resolution #26-08-04-01 : Transfer of Monies

-CT Brown explained that the resolution was to move money for repairs to large equipment for the street department.

-A motion was made by Council Member Pemberton to approve the resolution. Motion was seconded by Vice President Colanese. Motion carried 4-0.

Council Reports

- **Council Member Pemberton**

- None

- **Council Member Colanese**

- None

- **Council Member Abbott**

- Attended her first Fire Territory get together.

- **President Kauffman**

- Displayed the large presentation check from Amazon in the amount of \$160,000. It will be used for community special projects.

- There are free hot dogs and corn on the cob at the National Night Out in Memorial Park and there are also the St. Joseph County police horses.

Clerk-Treasurer Report

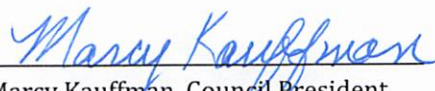
-In the process of scanning all the Ordinances and Resolutions into the shared drive for easier searchability between all the employees.

Bills to be Paid

A motion to pay all bills as presented on the Claim Docket and the Payroll Allowance Docket was made by Council Member Abbott and seconded by Council Member Pemberton. Motion carried 4-0.

Adjournment

Upon a motion by Council Member Abbott and second by Council Member Pemberton, the meeting adjourned at 6:54PM.


Marcy Kauffman, Council President

Attest:


Julie Brown, Clerk-Treasurer