

**New Carlisle Town Council**  
**124 E. Michigan Street, New Carlisle, Indiana**  
**General Meeting, May 19, 2026, 6:30 PM**

The meeting was opened with the Pledge of Allegiance

President Marcy Kauffman called the meeting to order with Vice-President Jerry Colanese, Council Member Nancy Pemberton, Council Member Alison Abbott, Special Projects Assistant Susan Moffitt, Public Works Director John Mrozinski, Asst. PWD Carl Brown-Grimm, Marshal Brian Cook, and Deputy Clerk Yvonne Hoffmaster were present.

Absent: Council Member Will Short and Town Attorney Andrea Halpin  
Also in attendance: Code Enforcer Bob Middlebrook, Tyler Coffell (Baker Tilly), Donovan Smith (McKenna), Jeremy Fetty (Atty. for SJEC), and Cory Samm (Representative for SJEC).

**Approval of Minutes**

Council Member Pemberton moved to approve the minutes of the following: May 5, 2026, General Meeting Minutes as written. Vice President Colanese seconded the motion. Motion carried 4-0.

**Visitor Comments**

None

**Employee Reports**

- **Marshal Brian Cook**  
-Reminder that this is the last week of school and to be cautious of kids running around and possible traffic picking up.
- **Will Moffitt – APC Representative**  
-The UDO will be sent back with a full recommendation today.
- **Asst. PWD Carl Brown-Grimm**  
-None
- **Attorney Andrea Halpin**  
-Absent
- **Engineer Jared Huss**  
-CCMG for the July submission is on track.  
-Based on the cycle change of the CCMG, it was decided to work on some sidewalk projects that are usually in conjunction with the CCMG funds which we are obligated to do under the ADA improvement schedule. A few locations were picked out and will get a quote to the Council.  
-Attended various meetings.
- **Public Works Director John Mrozinski**  
-Kudos to the Town Crew and Sue Moffitt for working the Spring Clean-Up on Saturday, May 16<sup>th</sup>. Dumpsters were full and even filled a dumpster with scrap metals. It was a full day for the Town Crew because there was a funeral directly after the Spring Clean-Up event.  
-He asked the Council to visit the Pickleball Court and see the new cement work. When he was back there to check on it, there was quite a bit of use.  
-Spray Pad will be open for use on Friday, May 22<sup>nd</sup> and the hours will be 11am-7pm.

**Old Business**

None

**New Business**

- **Vehicle Purchase Approval**  
-PWD Mrozinski presented the quote for the trade of his truck for a 2026 Chevy Pickup. The difference to pay will be \$27,000.00. Deputy Clerk Hoffmaster stated that we will present an Additional Appropriation during the next meeting to replace a Police Department vehicle that was totaled. A motion to approve the purchase was made by Council Member Abbott and was seconded by Council Member Pemberton. Motion carried 4-0.
- **Residential Sewer Adjustment request**  
-PWD Mrozinski started the discussion about the request. He stated that since it was a toilet bowl that was running and went through the sewer, which the Town must pay for, it was recommended not to approve the request. The Council requested that John contact the resident to let her know it was denied.
- **Axon Contract**  
-Marshal Cook explained what the contract for Axon covers for the Police Department. He explained that the previous Marshal had 5 individual contracts and are now trying to lump it into 1 contract. He requested approval for a 10-year contract for a total of \$645,395.70 and the contract will be a savings of over \$250,000.00 for the Town. A motion was made by VP Colanese to approve the contract and was seconded by Council Member Pemberton. Motion carried 4-0.

**Ordinances and Resolutions**

- **Resolution #26-05-19-01 : Appoint Zoning Administrator**  
-President Kauffman read the Resolution by Title Only. A motion to appoint Carl Brown-Grimm as the Zoning Administrator was made by Council Member Pemberton and seconded by VP Colanese. Motion carried 4-0.
- **Resolution #26-05-19-02: Transfer of Property**  
-President Kauffman read the Resolution by Title Only. Engineer Huss commented that the amount for the transfer is the original amount that St. Joseph County paid when they purchased it from the Town. A motion was made by Council Member Abbott to accept the Resolution and was seconded by Council Member Pemberton. Motion carried 4-0.
- President Kauffman read that all Ordinances will be read by Title Only unless there are any objections. No objections were made.
- President Kauffman asked for a motion to waive the rules to adopt the Ordinances in one meeting. A motion was made by Council Member Pemberton and seconded by VP Colanese. Motion carried 4-0.
- **Ordinance #1508 : Salary Amendment**  
-President Kauffman read the Ordinance by Title Only for the 2<sup>nd</sup> reading.  
-President Kauffman read the Ordinance by Title Only for the 3<sup>rd</sup> reading.  
-A motion to approve the Ordinance was made by Council Member Pemberton and seconded by VP Colanese. Motion carried 4-0.
- **Ordinance #1509 : Outside Water Rates**  
-President Kauffman read the Ordinance by Title Only for the 2<sup>nd</sup> reading.  
-President Kauffman opened the Public Hearing.

- Attorney Jeremy Fetty spoke in objection to the Ordinance on behalf of the SJEC Water Treatment Plant/Hoosier Energy.
- President Kauffman closed the Public Hearing.
- President Kauffman read the Ordinance by Title Only for the 3<sup>rd</sup> reading.
- A motion to adopt the Ordinance was made by VP Colanese and seconded by Council Member Abbott. Motion carried 4-0.

- **Ordinance #1510 : UDO**

- President Kauffman read the Ordinance by Title Only for 1<sup>st</sup> Reading.
- Donovan Smith from McKenna spoke in detail about the Ordinance.
- VP Colanese objected to moving forward with the Ordinance until a more detailed explanation could be made of the changes, etc. A work session was scheduled to discuss the Ordinance further on May 26, 2026, at 5:30p.

- **Ordinance #1511 : Weeds Amendment**

- President Kauffman read the Ordinance by Title Only for the 1<sup>st</sup> Reading.
- President Kauffman read the Ordinance by Title Only for the 2<sup>nd</sup> Reading.
- President Kauffman read the Ordinance by Title Only for the 3<sup>rd</sup> Reading.
- A motion was made by Council Member Pemberton to adopt the Ordinance and was seconded by VP Colanese. Motion carried 4-0.

### Council Reports

- **Council Member Pemberton**

- She stated she believes that Marshal Cook explained everything that the PD needs currently and they are all doing a good job.
- Cemetery Board had their meeting earlier in the day which she was unable to attend but got an update and was told that Chisel Chest had finished 26 of the foundations that were picked to be repaired and they look fantastic.

- **Council Member Colanese**

- Fire Territory – several fire fighters are out of town for a convention and when they all return then negotiations will continue. It seems that so far everything is civil and agreeable.
- Utilities are doing well.

- **Council Member Abbott**

- Park Board met yesterday and thanked everyone for the work around the new Pickleball Court, it looks beautiful.
- The ribbon cutting for the new Schuyler Colfax Park will be Saturday, June 13<sup>th</sup> at Noon.
- Asst PWD Brown-Grimm stated that the ribbon cutting for the Pickleball Court will be July 18<sup>th</sup>.
- VP Colanese mentioned that the Memorial Day Parade will be Monday, May 25<sup>th</sup>.

- **President Kauffman**

- None

### Clerk-Treasurer Report

- The Clerk's Office will be starting the 2027 Budgets. Emails will be going out with preliminary dates for the readings and adoption. Also, we will need to start putting a schedule together for workshops with the Council and Department Heads.
- Our new Utility Clerk, Kellie Mrozinski, will be starting on Thursday, May 21<sup>st</sup>.

**Bills to be Paid**

A motion to pay all bills as presented on the Claim Docket and the Payroll Allowance Docket was made by Council Member Pemberton and seconded by Vice President Colanese. Motion carried 4-0.

**Adjournment**

Upon a motion by Council Member Abbott and second by Council Member Pemberton, the meeting adjourned at 7:09PM.

  
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Marcy Kauffman, Council President

Attest:

  
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Julie Brown, Clerk-Treasurer