

**New Carlisle Town Council**  
**124 E. Michigan Street, New Carlisle, Indiana**  
**General Meeting, May 5, 2026, 6:30 PM**

This meeting was not recorded live due to technical issues.  
The meeting was opened with the Pledge of Allegiance

President Marcy Kauffman called the meeting to order with Vice-President Jerry Colanese, Council Member Nancy Pemberton, Special Projects Assistant Susan Moffitt, Public Works Director John Mrozinski, Asst. PWD Carl Brown-Grimm, Town Attorney Andrea Halpin, Marshal Brian Cook, and Deputy Clerk Yvonne Hoffmaster were present.

Absent: Council Member Will Short, Council Member Alison Abbott and Town Engineer Jared Huss  
Also in attendance: Code Enforcer Bob Middlebrook, Carol Middlebrook, Will Moffitt and Will Miller

**Approval of Minutes**

Council Member Pemberton moved to approve the minutes of the following: April 19, 2026, General Meeting Minutes as written. Vice President Colanese seconded the motion. Motion carried 3-0.

**Visitor Comments**

Will Miller spoke on behalf of the Olive Township Trustee's office. The trustee's office would like to purchase the Town's half of the building and make massive improvements to the outside of the building with monies budgeted through their Capital Improvements plan.

**Employee Reports**

- **Asst. PWD Carl Brown-Grimm**
  - He has been giving updates on the UDO. Next meeting the final approval of the ordinance will come to the Council.
  - He has been assisting at the water plant to help fill in for Pat. He took his water exam and passed, so now is certified.
  - A committee has been meeting to discuss the permitting rates and code enforcement.
  - He attended the South Shore tour and felt it was a good experience.
  
- **Attorney Andrea Halpin**
  - She rode along on the tour to see other Towns/Cities NICTD platforms and wanted the Council to know that she donated her time while attending the tour.
  - She assisted with the salary ordinance and water rate ordinance.
  
- **Engineer Jared Huss**
  - Absent
  
- **Public Works Director John Mrozinski**
  - Reminder that May 16<sup>th</sup> is the Spring Cleanup.
  - Last week a few people met to finalize the CCMG project for next year.
  - Yesterday had a company come and tap a water main free of charge by the Pickleball Court. They will be proceeding on the drinking fountain. Cementing will start in about two weeks.
  - He and Carl with Sign Crafters and looked at the white road signs on Michigan St. to replace with larger lettering and way-finder signs to replace them due to age. They are working with Dana from Historic New Carlisle for the correct wording, etc. They are waiting for the quote at this time.
  - Took down the small well house last week that was next to the T-Ball field and grass seed has been planted.

-Shout out to the Supervisors, they had a meeting this morning and it lasted about 1.5 hours. There were a lot of things that were hashed out and will continue to have the meetings every two weeks to keep everyone up-to-date.

-Hometown Days will have a larger tent brought in this year and will have the street closed off a day earlier, so the street will be closed from Thursday to Monday.

### **Old Business**

#### **ADM Computer Quote for Council Room Updates**

- Clerk-Treasurer Julie Brown asked the Council for approval of the upgrades to the Council room for future live meetings. Council Member Pemberton made a motion to approve the upgrades. Motion was seconded by Vice President Colanese. Motion carried 3-0.

### **New Business**

- **Area Plan Commission appointee**

-Molly Hannon has stepped down as the Town's representative to the APC and Will Moffitt volunteered to take over the position. A motion was made by Council Member Pemberton to accept Will Moffitt as the APC representative. The motion was seconded by Vice President Colanese. Motion carried 3-0.

- **Baker Tilly Agreement**

-An updated agreement for the water rate study was presented to the council for approval. A motion was made by Vice President Colanese to approve the updated agreement. The motion was seconded by Council Member Pemberton. Motion carried 3-0.

- **Property Swap**

-An agreement from DLZ was presented for a Scope of Services to minor subdivide property and transfer a portion of the subdivision to the Town at a cost of \$8,000. A motion was made by Vice President Colanese to approve the agreement. The motion was seconded by Council Member Pemberton. Motion carried 3-0.

- **Hometown Days Event Permit**

-A motion was made by Vice President Colanese to allow the Hometown Days event. The motion was seconded by Council Member Pemberton. Motion carried 3-0.

- **Hometown Days Fireworks**

-President Kauffman requested the Council to contribute \$10,000 to the Hometown Days Fireworks display. These monies were already budgeted for 2026. A motion was made by Council Member Pemberton to approve the contribution towards the Fireworks. The motion was seconded by Vice President Colanese. Motion carried 3-0.

### **Ordinances and Resolutions**

- **Ordinance #1508 : Salary Amendment**

-President Kauffman read the Ordinance by title only for the 1st reading.

- **Ordinance #1509 : Outside Water Rates**

-President Kauffman read the Ordinance by title only for the 1<sup>st</sup> reading.

### **Council Reports**

- **Council Member Pemberton**

-Nothing for the streets

-The cemetery board have repaired 26 foundations in the cemetery.

- **Council Member Colanese**

- Fire Territory meeting will be a week later than normal. It will be the last Thursday in May at 5:30p. Negotiations are going to get started with the Union on Tuesday, May 12<sup>th</sup> @ 5:30p.

- Utilities are still doing good.

- Mentioned that there is an island in the cul-de-sac where he lives and snow and salt gets piled up on that area and now the grass is just weeds. The 6 people that live on the cul-de-sac are going to fix it up so there is no more maintenance required.

- **Council Member Abbott**

- Absent

- **President Kauffman**

- She brought up the Hometown Days Event and Fireworks for a motion to approve.

**Clerk-Treasurer Report**

- Reported that there were 15 applicants for the Utility Clerk job opening.

- Reported that I will be out of the office on May 14<sup>th</sup> and possibly the 15<sup>th</sup>.

**Bills to be Paid**

A motion to pay all bills as presented on the Claim Docket and the Payroll Allowance Docket was made by Council Member Pemberton and seconded by Vice President Colanese. Motion carried 3-0.

**Adjournment**

Upon a motion by Council Member Pemberton and second by Vice President Colanese, the meeting adjourned at 7:03PM.

---

Marcy Kauffman, Council President

Attest:

---

Julie Brown, Clerk-Treasurer