

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, March 17, 2026, 6:30 PM

The meeting was opened with the Pledge of Allegiance

President Marcy Kauffman called the meeting to order with Vice-President Jerry Colanese, Council Member Nancy Pemberton, Council Member Alison Abbott, Council Member Will Short, Special Projects Assistant Susan Moffitt, Public Works Director John Mrozinski, Asst. PWD Carl Brown-Grimm, Town Attorney Andrea Halpin, Marshal Brian Cook, and Deputy Clerk Yvonne Hoffmaster were present.

Also in attendance: Code Enforcer Bob Middlebrook, Carol Middlebrook, representatives from Waste Management and Lakeshore Recycle & Disposal.

Approval of Minutes

Council Member Short moved to approve the minutes of the following: March 3, 2026, General Meeting Minutes, March 3, 2026, Executive Session Minutes, and March 12, 2026, Executive Session Minutes as written. Council Member Pemberton seconded the motion. Motion carried 5-0.

Visitor Comments

None

Employee Reports

- **Asst. PWD Carl Brown-Grimm**
-Carl made a presentation to discuss the new UDO (Unified Development Ordinance). He handed out a packet to the council and went over the Zone Map, Proposed Use Table, etc.
- **Marshal Brian Cook**
-Waiting for word to deliver new cars to have them equipped.
- **Attorney Andrea Halpin**
-Attended meetings and reviewed the Resolution on the agenda.
- **Code Enforcer Bob Middlebrook**
-None
- **Engineer Jared Huss**
-Absent
- **Public Works Director John Mrozinski**
-Town Crew is still doing the leaf pickup with the Leaf Vac and next week will be the final week for that and then they will switch to bags.
-Thursday's big winds knocked down a pine tree that had been struck by lightning a year ago and that is all cleaned up. There was another tree down in Bourissa that had fallen and will be cleaned up as soon as they can, weather permitting.
-Pat Cummings will be the Interim Water Supervisor for 90 days and then will evaluate how everything is going.
-Robert Hollingsworth's last day will be March 27th and there will be a luncheon for him from 11:30a-1p. With 34 years of employment, he is the longest standing employee.

-He and Tristen will be traveling to Indianapolis next week for a couple of days for the AWWA Northern Water Conference.

Old Business

- **Award Refuse Contract**
-President Kauffman read the pricing for the two bids that were submitted. VP Colanese made a motion to approve the contract for Lakeshore for 2 years, and it was seconded by CM Abbott. Motion carried 5-0.

New Business

- **Approval of Work from Home employee**
-Attorney Halpin stated that the Council needed to approve the Work from Home program for Carl Brown-Grimm retroactive to March 9th. A motion to approve Carl to work from home was made by CM Short and was seconded by CM Pemberton. Motion carried 5-0.

Ordinances and Resolutions

- **Resolution #26-03-17-01 : Work from Home**
-President Kauffman read the Resolution in entirety. A short discussion ensued. A motion was made by CM Abbott to adopt the Resolution. The motion was seconded by CM Short. Motion carried 5-0.

Council Reports

- **Council Member Pemberton**
-Cemetery meeting went well today. The clean up will be the 23rd, weather permitting.
- **Council Member Short**
-None
- **Council Member Colanese**
-Fire Territory has their next meeting this Thursday and they are open meetings, so the public is welcome.
-Utilities are going well.
- **Council Member Abbott**
-Park Board met last night. The ribbon cutting ceremony for the Pickleball Court is being pushed back. They want to do more beautification before the ceremony. The date will be July 18th, time to be determined. The board has ideas for future events and already working on the bands for the summer.
- **President Kauffman**
-President Kauffman brought up the concern again about transitioning to a new program with everything that is going on in Town. Concerns were answered by Clerk-Treasurer Brown. The Council decided to postpone the transition contingent upon BS&A's response to another date available. A motion to postpone was made by CM Short and seconded by CM Abbott. Motion carried 5-0.

Clerk-Treasurer Report

- Attended the ILMCT conference all last week.
- Suggested that we have a waiver for the possible program through the NCPL at the Pickleball Court.
- Will be interviewing a possible employee for the Utility position soon.

Bills to be Paid

A motion to pay all bills as presented on the Claim Docket and the Payroll Allowance Docket was made by Council Member Short and seconded by Council Member Pemberton. Motion carried 5-0.

Adjournment

Upon a motion by Council Member Abbott and second by Council Member Pemberton, the meeting adjourned at 7:10PM.



Marcy Kauffman, Council President

Attest:



Julie Brown, Clerk-Treasurer