

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, February 17, 2026, 6:30 PM

The meeting was opened with the Pledge of Allegiance

President Marcy Kauffman called the meeting to order with Vice-President Jerry Colanese, Council Member Nancy Pemberton, Special Projects Assistant Susan Moffitt, Town Attorney Andrea Halpin, Marshal Brian Cook, and Deputy Clerk Yvonne Hoffmaster were present.

Also in attendance: Code Enforcer Bob Middlebrook and Vince Vojtko

Also in attendance: Asst. PWD Carl Brown-Grimm (on Teams), Code Enforcer Bob Middlebrook, Carol Middlebrook, Tim Creason, NCFD Chief Josh Schweizer, NCFD Asst. Chief Chad Hess, NCFD Zach Lute, NCFD Justin Packingham, Olive Twnshp. Trustee Will Miller, and Keith Batzel.

Absent: Council Member Alison Abbott, Council Member Will Short, Public Works Director John Mrozinski and Town Engineer Jared Huss

Approval of Minutes

Vice President Colanese moved to approve the minutes of the following: February 3, 2026, General Meeting Minutes, and February 13, 2026, Executive Session Minutes as written. Council Member Pemberton seconded the motion. Motion carried 3-0.

Visitor Comments

- None

Employee Reports

- **Asst. PWD Carl Brown-Grimm**
-None
- **Marshal Brian Cook**
-None
- **Code Enforcer Bob Middlebrook**
-Bob addressed the Council regarding an issue that a resident is having with their sewer system.
-VP Colanese stated that we should have Town Engineer Huss check it out.
-President Kauffman stated that they will look into it.
- **Attorney Andrea Halpin**
-Helped with a few things while away on vacation and is getting caught up.
- **Engineer Jared Huss**
-Absent
- **Public Works Director John Mrozinski**
-Absent

Old Business

None

New Business

- **Olive Township Elementary PTO Fundraiser**
 - Clerk-Treasurer Brown stated that the PTO is requesting to allow Kona Ice to be at Memorial Park on the last day of school for a fundraiser. They were going to have a vendor there last year, but the vendor had some medical issues and couldn't make it.
 - It was requested to make sure that we have a copy of their St. Joseph County Health certificate.
 - VP Colanese made a motion to allow Kona Ice in the park contingent upon having a copy of an updated St. Joseph County Health Dept. certificate. CM Pemberton seconded the motion. Motion carried 3-0.
- **Agreement to Appoint Appraisers**
 - VP Colanese asked what was being appraised and Attorney Halpin mentioned that it was discussed in the Executive Session. This subject was tabled.

Ordinances and Resolutions

- **Ordinance #1504 : Cemetery Fees**
 - President Kauffman stated that Ordinance #1504 will be read by title only as long as there are no objections. No objections were made.
 - President Kauffman read Ordinance #1504 by title only for the second reading.
- **Resolution #26-02-17-01 : Voiding Stale Dated Checks**
 - President Kauffman read that she will read Resolution #26-02-17-01 by title only as long as there are no objections. No objections were made.
 - President Kauffman read Resolution #26-02-17-01 by title only.
 - VP Colanese asked if these would go to the Unclaimed Indiana. Deputy Clerk Hoffmaster stated that these are housekeeping items that are older than 2 years old and are void. CT Brown stated that the only items that go to Unclaimed Indiana are deposits that were not cashed.
 - A motion was made by VP Colanese to approve the resolution. CM Pemberton seconded the motion. Motion carried 3-0.

Council Reports

- **Council Member Pemberton**
 - Met with NCFD Chief Schweizer and Asst. Chief Hess.
 - Cemetery Board decided to do the spring clean-up on March 23rd. On March 7th the wreaths from Wreaths Across America will be picked up. They also discussed possibly honoring Veterans or Active Military with flags on the poles in town, which would be rotated occasionally. Continued their discussion on the Columbariums.
 - Everything seems to be going well in the Police Dept. She stated that NP Wrestling team will be going to state and they will be escorted through town by the Police Dept. on February 19th at 12pm (Central time).
- **Council Member Short**
 - Absent
- **Council Member Colanese**
 - He believes everything in utilities are going well.
 - Fire Territory has a bill coming up (SB 270 : Township Merger) that is of concern and asked Tim Creason to explain what is involved with that bill. Mr. Creason took a few minutes to explain the bill as requested. Keith Batzel also commented on the bill.

- **Council Member Abbott**
-Absent
- **President Kauffman**
-Reminded everyone that there is a Work Session directly following the conclusion of this meeting at 7pm to discuss the Fire Territory proposal.

Clerk-Treasurer Report

-None

Bills to be Paid

A motion to pay all bills as presented on the Claim Docket and the Payroll Allowance Docket was made by Council Member Pemberton and seconded by Vice President Colanese. Motion carried 3-0.

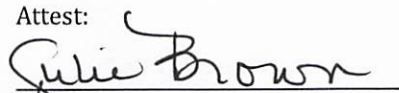
Adjournment

Upon a motion by CM Pemberton and second by VP Colanese, the meeting adjourned at 6:50PM.



Marcy Kauffman, Council President

Attest:



Julie Brown, Clerk-Treasurer