

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, January 20, 2026. 6:30 PM

No live feed or video available for this meeting due to technical issues with Teams. Media recording is available.

The meeting was opened with the Pledge of Allegiance

President Marcy Kauffman called the meeting to order with Vice President Jerry Colanese, Council Member Nancy Pemberton, Council Member Alison Abbott, Public Works Director John Mrozinski, Asst. Public Works Director Carl Brown-Grimm, Special Projects Assistant Susan Moffitt, Town Engineer Jared Huss, Town Attorney Andrea Halpin, and Deputy Clerk Yvonne Hoffmaster were present.

Also in attendance: Code Enforcement Robert Middlebrook.

Approval of Minutes

Vice President Colanese moved to approve the minutes of the following: December 16, 2025, General Meeting Minutes, January 6, 2026, General Meeting Minutes, January 9, 2026, Executive Minutes, and January 9, 2026, Work Session Minutes as written. Council Member Pemberton seconded the motion. Motion carried 4-0.

Visitor Comments

- None

Employee Reports

- **Asst. PWD Carl Brown-Grimm**
-None
- **Marshal Brian Cook**
-Absent
- **Attorney Andrea Halpin**
-She worked on Ordinances and Resolutions.
- **Engineer Jared Huss**
-Working on the close-out for the 2025 CCMG and also working on the upcoming 2027 CCMG among other ongoing projects.
He answered questions from VP Colanese explaining why there isn't a 2026 CCMG project call.
- **Public Works Director John Mrozinski**
-Stated that with the snow and cold weather, the MVH crew is doing a great job keeping up.
-It was questioned about the power outage on Monday, Jan 19th and he stated he wasn't sure what happened but the outage was not on the Town's side of it.

Old Business

- **Baker Tilly 2026 Contract**
-CT Brown recommended the lower option of the two contracts and stated that if needed, the Council can always add the extra services outlined in the larger contract. CM Abbott made a motion to accept the \$5700.00/month 2026 contract. The motion was seconded by CM Pemberton. Motion carried 4-0.

- **ADM IT 2026 Contract**
-It was discussed to allow ADM to continue IT services at this time. PWD Mrozinski stated that a conversation with ADM will be had to go over expectations for 2026. It was also mentioned that Work Orders and group emails will be used for any issues with the network for better follow-up. A motion was made by CM Pemberton to approve the 2026 ADM IT contract. The motion was seconded by CM Abbott. Motion carried 4-0.

New Business

- **Amended Water Service**
-Engineer Huss explained that this amendment is to increase the Water Service Territory. A motion was made by VP Colanese to allow President Kauffman, to sign and have notarized, the amended water service agreement. The motion was seconded by CM Pemberton. Motion carried 4-0.
- **2025 CCMG Change Order**
-Engineer Huss explained that this is a decrease in the project, a savings for the Town, by a little over \$5000.00. A motion was made by CM Abbott to accept the 2025 CCMG change order. The motion was seconded by VP Colanese. Motion carried 4-0.
- **BW Cook Maintenance Agreement**
-Two maintenance agreements were presented to the Council for the HVAC units at both Water Treatment Plants. Deputy Clerk Hoffmaster came to the podium to state that Robert Hollingsworth said that the agreement for the SJEC does not need to be approved, as it is already under another contract from the company that installed the units. A motion was made by VP Colanese to approve the agreement for 31061 Edison Rd at \$3500.00. The motion was seconded by CM Abbott. Motion carried 4-0.
- **Discover NC Memorial Day Run Event Permit**
-President Kauffman stated that she believed this was the 3rd annual run. A motion was made by CM Pemberton to approve the permit. The motion was seconded by VP Colanese. Motion carried 4-0.

Ordinances and Resolutions

- **Resolution #26-01-20-01 : Accepting Donation from Resident**
-President Kauffman read the Resolution in full. This Resolution is accepting the landscaping services and improvements to the Schuyler Colfax Park on Front Street. A motion was made by VP Colanese to accept the donation under the Resolution. The motion was seconded by CM Abbott. Motion carried 4-0.
- **Ordinance #1502 : An Amendment to Salary Ordinance #1500**
-President Kauffman asked for a motion to Waive the Rules to adopt the Ordinance in one meeting. A motion was made to Waive the Rules by CM Abbott and seconded by VP Colanese. Motion carried 4-0.
-President Kauffman read "If there are no objections, the Ordinance will be read by Title Only for all 3 readings. A copy of the Ordinance is available at the Clerk's Office." No objections were made. President Kauffman proceeded to read the Ordinance by Title Only 3 times. President Kauffman made a clerical correction on the Ordinance prior to adoption. A motion was made by VP Colanese to adopt Ordinance #1502. The motion was seconded by CM Abbott. Motion carried 4-0.

Council Reports

- **Council Member Pemberton**
-None

- **Council Member Short**
-Absent
- **Council Member Colanese**
-Fire Territory has a meeting on Thursday. There will be a change in members. There will be discussion on a possible new building and also the new fire truck that was ordered 3 years ago.
-He stated that the leaves are probably a lost cause. They will be written off as mulch at this point.
- **Council Member Abbott**
-None
- **President Kauffman**
-None

Clerk-Treasurer Report

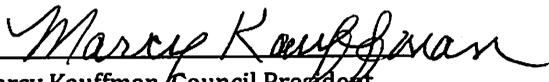
-Let the Council know that CT Brown will be on vacation from January 31-February 7 and Deputy Clerk Hoffmaster will be running the meeting on February 3rd with Carl's help on the video side.

Bills to be Paid

A motion to pay all bills as presented on the Claim Docket and the Payroll Allowance Docket was made by Council Member Pemberton and seconded by VP Colanese. Motion carried 4-0.

Adjournment

Upon a motion by CM Abbott and second by CM Pemberton, the meeting adjourned at 7:03PM.



Marcy Kauffman, Council President

Attest:



Julie Brown, Clerk-Treasurer