

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, November 4, 2025, 6:30 PM

The meeting was opened with the Pledge of Allegiance

President Marcy Kauffman called the meeting to order with Vice President Jerry Colanese, Council Member Nancy Pemberton, Council Member Alison Abbott, Council Member Short, Public Works Director John Mrozinski, Asst. Public Works Director Carl Brown-Grimm, Special Projects Assistant Susan Moffitt, Attorney Andrea Halpin, Deputy Clerk Yvonne Hoffmaster, and Marshal Brian Cook were present.

Also in attendance: Code Enforcer Bob Middlebrook, Carol Middlebrook, Jason Quirk, Electric Supervisor, Tyler Coffel (Baker Tilly), Willow Price (Baker Tilly), and Dan Caruso.

Approval of Minutes

Council Member Short moved to approve the minutes of the following: October 21, 2025, General Meeting Minutes, October 30, 2025, Work Session Minutes, and October 30, 2025, Executive Session Minutes as written. The motion was seconded by Council Member Pemberton to accept the minutes as written. Motion carried 5-0.

Visitor Comments

- None

Employee Reports

- **Asst. PWD Carl Brown-Grimm**
 - Updating UDO ordinances, including zoning, subdivision ordinance, and rental ordinance. This should be ready for review by the end of this month, or early next month.
 - Attended the council committee meeting for the rezoning which the Town opposes, and the final vote will be next Wednesday at 6pm
- **Marshal Brian Cook**
 - Stated that even though they made 83 stops, that does not correlate with tickets written.
 - Purchased a golf cart and it was used during Halloween and felt that it was received well with the residents.
- **Attorney Andrea Halpin**
 - None
- **Engineer Jared Huss**
 - Absent
- **Public Works Director John Mrozinski**
 - Completed the walk-through with Reith-Riley, along with Nancy Pemberton, Tristen Drake, and Jared Huss for the 2025 CCMG. There is a punch list to go through but pretty much wrapped up.
 - Leaf pick up is going well and the crew is trying to stay up on it as much as possible.
 - New metering station at Cliff's, waiting on a part, should be wrapped up by the end of the month.
 - Electric in the alley is going well and continues to proceed and hopefully will be finished by the time snow falls.

-All items sold at the auction and will await a check from Lestinsky Auction.

Old Business

None

New Business

- **Christmas Parade event permit**

-A motion was made by VP Colanese to approve the agreement and was seconded by Council Member Pemberton. Motion carried 5-0.

Ordinances and Resolutions

- **Ordinance #1499 : Electric Rates**

-Tyler Coffel from Baker Tilly presented the proposed Electric rate increases.

-President Kauffman read Ordinance #1499 by title only for the 1st reading.

- **Resolution #25-11-04-01 : Reciprocal for purchase & sale of property**

-President Kauffman read Resolution #25-11-04-01 by caption only.

-A motion to adopt the Resolution was made by Council Member Short and seconded by VP Colanese. Motion carried 5-0.

Council Reports

- **Council Member Pemberton**

-Today, Carl, herself, John, Mrs. Gard, Sue and Carol Middlebrook went to see the Columbarium at Fairview Cemetery in Mishawaka and the director gave them ideas, etc. for our cemetery. Everyone was pleased with the information.

-She attended the walk-through for the CCMG project.

-She feels the Police Department is doing well.

-Nancy requested that as many people as possible show up for the St. Joseph County meeting on Wednesday to show how much we oppose the rezoning.

- **Council Member Short**

-Stated he approved of the golf cart and the presence at Halloween and feels it will be a good asset to the Police Dept.

- **Council Member Colanese**

-Fire Territory is discussing their billing methods. Jerry made mention on how the Fire Dept. and EMS do their jobs without everyone being aware of what they do and the lives they save and is appreciative of the full-time crew in town.

-He asked PWD Mrozinski about the street department and John responded that there is a lot going on that they are trying to wrap by winter and they gave Jason Quirk credit for the work he does to keep the Electric Dept. running so well.

- **Council Member Abbott**

-None

- **President Kauffman**

-None

Clerk-Treasurer Report

- Will be absent for vacation from November 7-12. Any meetings during this time will need to be run through Deputy Clerk Yvonne Hoffmaster to make sure she can attend.
- Town Hall will be closed for Thanksgiving and the Friday after. President Kauffman asked if the Town Hall was closed for Veteran's Day and it was confirmed that it is closed.

Bills to be Paid

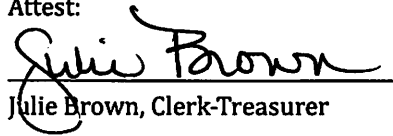
A motion to pay all bills as presented on the Claim Docket and the Payroll Allowance Docket was made by Council Member Short and seconded by Council Member Pemberton. Motion carried 5-0.

Adjournment

Upon a motion by Council Member Pemberton and second by Council Member Short, the meeting adjourned at 6:55PM.


Marcy Kauffman, Council President

Attest:


Julie Brown, Clerk-Treasurer