

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, July 15, 2025, 6:30 PM

The meeting was opened with the Pledge of Allegiance

President Marcy Kauffman called the meeting to order with Council Member Nancy Pemberton, Vice-President Jerry Colanese, Council Member Alison Abbott, Public Works Director John Mrozinski, Town Engineer Jared Huss, Special Projects Assistant Susan Moffitt, Deputy Clerk Yvonne Hoffmaster, Attorney Andrea Halpin and Asst. PWD Carl Brown-Grimm were present.

Also in attendance: Marshal Brian Cook, Code Enforcement Officer Robert Middlebrook, Carol Middlebrook, Jeff Rowe (Baker Tilly), Olivia Nix (MACOG), and Donavon Smith (McKenna).

Absent: Council Member Will Short

Approval of Minutes

Council Member Abbott moved to approve the minutes of the following : July 1, 2025, General Meeting, as written. The motion was second to accept the minutes as written by VP Colanese. Motion carried 4-0.

Visitor Comments

- None

Employee Reports

- **Marshal Brian Cook**
 -8th Officer has started and is acclimated and is now on her own.
- **Attorney Andrea Halpin**
 -Worked on Ordinances and attended meetings and provided general advice.
- **Engineer Jared Huss**
 -Working on service territory for water.
 -Had 2025 CCMG Public hearing today. He anticipates that project to start beginning of next week with limited activity due to Hometown Days next weekend. President Kauffman asked Jared to explain the CCMG streets again. He confirmed it will be Jon St, (from Front St. to the dead end at the golf course), Elm St (from the dead end on west end to Meridian St), Hancz St (from Elm St to the dead end) and a mill/overlay on Front St, (from Meridian to Race Street).
 -Metering station will be replaced soon. There was a preconstruction meeting with the contractor that went well and appreciated Cliff's involvement and for working on the agreement for the temporary easement for that project.
 -Had a meeting with Cliff's that related to water and continue to work on long term plans.
 -On-going work on the Sewer study with everyone.
- **Public Works Director John Mrozinski**
 -Paving work was completed last week in the municipal lot. Just have to wait for it to be striped. Council Member Abbott asked about alleyway behind Moser's and John confirmed that it was completed as well. Intersection at the school will be repaired next.
 -The base is down for the Pickleball Court, waiting for them to come in and put a surface on it.
 -Have 2 interviews tomorrow for the Utility I job opening.

- Sewer work is completed between M&M, K9 and the Brewery.
- Reiterated that the CCMG project will be coming up.

Old Business

None

New Business

- **Special Events Permits (Hometown Days, Ice Cream Social, and Beer & Wine Walk)**
-Council was presented with permit applications for each event. A motion to approve all 3 event permits was made by Council Member Abbott and seconded by Council Member Pemberton. Motion carried 4-0.
- **Sewer Adjustment request**
-A letter from Spin City Laundromat was presented to the Council to request a sewer adjustment due to a substantial water leak. The amount to be approved is \$994.88. PWD Mrozinski stated that he was aware of the situation and would recommend the adjustment. A motion to approve said adjustment was made by VP Colanese and seconded by Council Member Pemberton. Motion carried 4-0.

Ordinances and Resolutions

- **Ordinance #1491 : Water Rates**
-President Kauffman opened the Public Hearing for Ordinance #1491. Jeff Rowe from Baker Tilly was asked to speak regarding the water rate increase.
-President Kauffman asked for public comments or questions. No questions or comments were made.
-President Kauffman asked for council member comments or questions. Council Member Pemberton asked Jeff Rowe if the Town could cut the increase in half of the proposed number? Mr. Rowe explained that only approving half would still leave the water financials in a deficit. No other questions were asked.
-President Kauffman closed the Public Hearing.
-President Kauffman proceeded to read the ordinance by title only for the 3rd and final reading. A motion to approve Ordinance #1491 was made by VP Colanese and seconded by Council Member Abbott. Motion carried 3-1, Council Member Pemberton opposed the motion.
- **PILOT Transfers**
-President Kauffman read "The Town will not be electing to make a PILOT transfer from the water utility to the Civil Town". Mr. Rowe from Baker Tilly explained to the Council why they recommended this course of action. A motion to cease PILOT transfers was made by Council Member Pemberton and seconded by Council Member Abbott. Motion carried 4-0.
- **Ordinance #1492 : Amendment to Chapter 152: Zoning-Use Table Update**
-Donovan Smith from McKenna spoke in reference to this ordinance.
-President Kauffman read "An ordinance for 2nd and 3rd readings by title only unless anyone objects". No objections were made. She proceeded to read Ordinance #1492 by title only for the 2nd and 3rd/final readings. A motion was made by Council Member Pemberton to approve the ordinance and was seconded by VP Colanese. Motion carried 4-0.
- **Ordinance #1493 : An Ordinance Amending Compensation for the Employees**
-President Kauffman read "An Ordinance for all 3 readings by title only for Ordinance #1493 & #1494 unless anyone objects". No objections were made.

-President Kauffman asked for a motion to waive the rules to adopt Ordinances #1493 & #1494 in one meeting. A motion to waive the rules was made by Council Member Pemberton and seconded by Council Member Abbott. Motion carried 4-0.

-President Kauffman proceeded to read Ordinance #1493 by title only for 1st reading, 2nd reading and 3rd/final reading. A motion to approve the ordinance was made by Council Member Abbott and seconded by Council Member Pemberton. Motion carried 4-0.

- **Ordinance #1494 : An Ordinance authorizing advance payments on contracts**

-President Kauffman read Ordinance #1494 by title only for 1st reading, 2nd reading and 3rd/final reading. A motion to approve the ordinance was made by Council Member Pemberton and seconded by VP Colanese. Motion carried 4-0.

Council Reports

- **Council Member Pemberton**

-Cemetery meeting is scheduled for July 22nd and Carl has been working on the cemetery information and will hopefully have a presentation ready for the upcoming meeting.

- **Council Member Short**

-Absent

- **Council Member Colanese**

-None

- **Council Member Abbott**

-Park Board meeting will be Monday, July 21st.

- **President Kauffman**

-None

Clerk-Treasurer Report

-None

Bills to be Paid

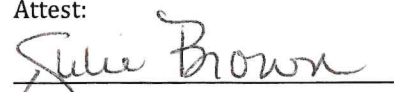
A motion to pay all bills as presented on the Claim Docket and the Payroll Allowance Docket was made by Council Member Pemberton and seconded by Council Member Abbott. Motion carried 4-0.

Adjournment

Upon a motion by Council Member Abbott and second by Council Member Pemberton, the meeting adjourned at 7:04 PM.


Marcy Kauffman, Council President

Attest:


Julie Brown, Clerk-Treasurer

