

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, August 5, 2025, 6:30 PM

The meeting was opened with the Pledge of Allegiance

President Marcy Kauffman called the meeting to order with Council Member Nancy Pemberton, Vice-President Jerry Colanese, Council Member Alison Abbott, Council Member Will Short, Public Works Director John Mrozinski, Town Engineer Jared Huss, Special Projects Assistant Susan Moffitt, Attorney Andrea Halpin, Marshal Brian Cook, and Asst. PWD Carl Brown-Grimm were present.

Also in attendance: Vince Vojtko and Carol Hesch

Absent: Deputy Clerk Yvonne Hoffmaster

Approval of Minutes

Council Member Abbott moved to approve the minutes of the following: July 15, 2025, General Meeting, as written. The motion was second to accept the minutes as written by Council Member Pemberton. Motion carried 5-0.

Visitor Comments

- Carol Hesch from Bray St.; spoke in favor to replant trees where trees have been removed in the name of progress in the town, especially along Bray St. and gave specifics on why this should be done. She recommended planting native trees. Also, she spoke with concern about transparency from the Town. Since there isn't a town newspaper anymore, she asked if it would be possible to attach a newsletter to the Reach Alerts or maybe mail/email a newsletter. After speaking, President Kauffman stated that the Town is looking into replacing the trees that have been removed. Clerk-Treasurer Brown informed Ms. Hesch that unfortunately a newsletter could not be attached to the Reach Alerts, as there is a limited number of characters and attachments are not an option. Also, we are working alongside the library to include Town information in their newsletters, and I have tried to make sure as much information as possible is on our Website and our Facebook page. I would welcome any other suggestions.

Employee Reports

- **Carl Brown-Grimm**
 - Have been working on getting the permit process & procedures modernized.
 - Also looking at zoning ordinances, code enforcement and building ordinances for any needed updates.
 - The cemetery board decided to move forward with digitizing the records so have been working on the data entry for that process.
 - The park board approved some help to the library for the Story Walk that will go through the trails, etc.
 - The county met to discuss the Midwest Continental Divide project, which is a partnership between the county, the city and the South Bend Chocolate Factory, he is hoping to provide input to tie into the Town's existing ongoing trail study.
- **Marshal Brian Cook**
 - Presented monthly report to the Council. He stated that they had completed 40 traffic stops and it seems to have helped the speed of traffic through town for now.

- **Attorney Andrea Halpin**
 - Mostly attended meetings and took a couple of days off.
- **Engineer Jared Huss**
 - Worked on contractual opportunities with Cliffs.
 - Ongoing conversations with AWS on water capacity and remaining capacity they have and how the Town may be to take advantage of. Jared requested an Executive Session to discuss further with the Council.
 - CCMG changed how it will work going forward, it will be on a fiscal year basis. There will be an available call in October for this year but since we did not budget anything for October and already have a full project ongoing currently, the Town will not do the call for October. The Town will start doing a single call annually, so the call for 2026 will be in July. The pool of funding was approximately \$300 million for both calls annually and now the funding will drop to \$100 million going forward, which makes it a little more competitive.
 - Cyber security for the water treatment plant is a high priority.
 - The VeldKoff storage has started construction.
 - NICTD and the County will be contacting the Town to give an update on the South Shore train station study.
- **Public Works Director John Mrozinski**
 - Congratulated Andrew Taylor on passing his CDL. Larry Brown is working on his Water License online.
 - 6 employees are being sent to Peru for Boot Camp for CEU's to keep their licenses.
 - Had a few interviews for the open Utility position and when CT Julie Brown returns from SBOA Conference we will start the process of hiring.
 - Will be transitioning Tristen Drake into the ADA Coordinator position at the next meeting.
 - Got together with Jason Quirk to get quotes for two new trucks that were budgeted.
 - Tim Creason will be moving forward with the park project this fall so we will need to make sure the Town has an agreement/contract written up before the process begins.
 - The Pickleball Court base was put in yesterday. They will wait until the week of the 18th or the following week to apply the topcoat and then wait another week or so to put the fence around it and possibly paint it yet this fall.

Old Business

None

New Business

None

Ordinances and Resolutions

- **Ordinance #1495 : An Ordinance Amending Compensation for the Employees**
 - President Kauffman read "An Ordinance for all 3 readings by title only for Ordinance #1495 unless anyone objects". No objections were made.
 - President Kauffman asked for a motion to waive the rules to adopt Ordinances #1495 in one meeting. A motion to waive the rules was made by Council Member Short and seconded by VP Colanese. Motion carried 5-0.
 - President Kauffman proceeded to read Ordinance #1495 by title only for 1st reading, 2nd reading and 3rd/final reading. A motion to approve the ordinance was made by Council Member Short and seconded by Council Member Pemberton. Motion carried 5-0.

Council Reports

- **Council Member Pemberton**
-She stated that Carl pretty much covered everything.
- **Council Member Short**
-None
- **Council Member Colanese**
-None
- **Council Member Abbott**
-Requested updates on the RV parking in the yard situation. Carl spoke on the matter and stated that the Ordinance states nothing can be parked in the front yard of the property within 25 feet of the curb. He also believes that Bob Middlebrook spoke with the homeowner on the matter but will follow up with him to make sure that has happened.
- **President Kauffman**
-She stated there will be a change on the Council with the Police liaison and that will now go to Nancy Pemberton.

Clerk-Treasurer Report

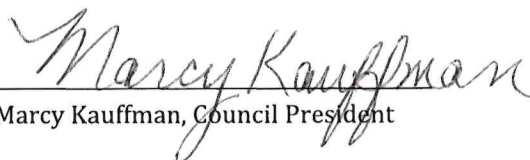
- Let the Council know that the Clerk's office will be open with limited hours next week due to training.
- The Clerk's office started the process of the approved project of painting, etc. May close a day or two for painting depending on the contractor's availability.

Bills to be Paid


A motion to pay all bills as presented on the Claim Docket and the Payroll Allowance Docket was made by Council Member Short and seconded by Council Member Pemberton. Motion carried 5-0.

Adjournment

Upon a motion by Council Member Pemberton and second by Council Member Abbott, the meeting adjourned at 6:52 PM.


Marcy Kauffman, Council President

Attest:


Julie Brown, Clerk-Treasurer