

New Carlisle Board of Parks and Recreation Meeting Minutes

June 16, 2025 - 6pm ET - New Carlisle Town Hall

Attendance

Board Members: Jennifer Maure, Carl Brown-Grimm, Alison Abbott, Calyn DeNeve, Sarah Mitchell, Triss Smith

Guests: Tristen Drake, Roanna Hooton, Sam Boniface

Call to Order

Park Board President, Sarah M. called the meeting to order: 6:02pm.

Minutes

Motion made by Jen, seconded by Carl to approve the May 19, 2025 Board minutes as written. Motion carried and approved unanimously.

Appropriation Report

The appropriation report was distributed and reviewed with the Board.

Old Business

Pickleball Court Updates

No new updates. Installation is anticipated for this year (2025) and lined the following Fall.

Summer Programming Update - Agreement of Services

There has been a steady increase in attendance this year with an average of 28-35 kids per day. Upcoming camp activities include: face painting, visit from Potawatomi Zoo, kid yoga and tie dye. Discussion was held regarding partnering with the New Carlisle Public Library next summer to increase participation for both programs. The Park Board will invite a library representative to an early 2026 meeting to facilitate collaboration and planning.

New Business

Updates from Tristen

Swings at Memorial Park have been raised to standard height. There was an issue with a valve at the splash pad. Valve has been replaced and the splash pad is operating properly. It was noted there will be a change in porta-pot service to Service Sanitation, which will result in a 200 dollar savings starting in July. This new service will also include hand sanitizer and weekly cleaning. Discussion was held regarding split rail fencing by the boy scout trail.

Farmers Market

Sarah noted that the turn out for the market has been great, including the addition of live music.

Story Walk In Bourissa Park Discussion

The New Carlisle Public Library has received a grant that would allow for the placement of a story walk in the community. Roanna requests the approval to utilize space in Bourissa Park for the story walk. Discussion was held regarding placement of the story walk and access during construction. The NCPL will mark out general layout for trail placement. The NCPL will provide a potential timeline for installation and obtain a quote for installation for the posts. Potential timeline for installation.

Next meeting

The next Parks Board meeting will be July 21st at the Town Council Chamber.

Adjournment

With no further business to discuss, Jen made a motion, seconded by Calyn to adjourn. Motion carried and approved unanimously. The meeting was adjourned at 6:35.