

**New Carlisle Town Council  
124 E. Michigan Street, New Carlisle, Indiana  
General Meeting, May 26, 2015**

President Higgins called the meeting to order at 5:07 PM immediately following the 5 PM Public Hearing with Vice President Vojtko, Council Member Gelow, Council Member Carter, Council Member Rypma and Clerk-Treasurer Sue Moffitt present.

Also in attendance were Andrea Halpin, Eric Walsh, Pooja Shrestha, Mary Ann Swope, Dave Doll, John Mrozinski, Jeff Roseboom, Jason Quirk, Tim Kaminski, Tonya McKee, Jill Doll, Bob Middlebrook, Carol Middlebrook, Tim Kaminski, Oleta Kaminski, Josh Schweizer, Perry Hinton, Mike Shilts, and Marcy Kauffman

**2015 Sidewalk Project Bid Openings:**

President Higgins opened six bids received for the 2015 Sidewalk Project as follows:

Reith Riley Construction Company, Inc.	\$125,378.75
Selge Construction Company, Inc.	\$153,177.70
Northern Construction Services Corporation	\$ 97,993.00
Premier Concrete Services, Inc.	\$152,581.00
Walsh & Kelly, Inc.	\$152,262.75
Phend & Brown, Inc.	\$111,751.75

The bids were taken under advisement and forwarded to Engineer Jared Huss for review and recommendation. Awarding of the 2015 Sidewalk Project Contract will take place at the Thursday, June 11, 2015 meeting.

**Minutes**

Vice President Vojtko moved to approve the minutes of the May 14, 2015 General Meeting as written. The motion was seconded by Council Member Rypma and passed 4-0. Council Member Carter abstained.

**Employee Reports**

Electric Superintendent Jason Quirk

- Reports that two of four circuits are complete.
- Perry recently completed school with a 100% average on his bookwork.

President Higgins congratulated Perry and thanked him for the hard work and effort he has shown since beginning here.

- He has been working on ordinances with Umbaugh and the attorneys

Public Safety Director Jeff Roseboom

- Currently interviewing in-house candidates for the two open full-time EMS positions.
- Reports that everything went very well with the Memorial Day Parade

Team Leader John Mrozinski

- He has hired Cody Gumm to fill the vacant town crew position. Cody will begin on June 5<sup>th</sup>.

Attorney Andrea Halpin

- Continued review and reworking of utility ordinances as well as several other small issues.

Engineer Jared Huss

- Regarding the sidewalk project, we will need to discuss how inspection will work this year. Sending a letter to impacted residents will need to be done as well.
- The 2015 Paving Project is moving forward with late June advertisement expected.
- They have started electrical mapping with Jason.
- Has scheduled a meeting with Jeff Rea to discuss TIF District activity.
- Continues working with Dana on the Main Street Grant. They have established locations of benches, trash receptacles and way finding signs. He has requested a quote for installation of the signs.
- Working with the Kaminskis and K-Fex on completion of the Bray Street Drainage project.
- Has met again with the two companies regarding the sanitary sewer surcharge and we have had some good movement.
- There have been a number of things going on with the proposed subdivision that has required working with both Sue and Andrea.
- John Mrozinski met recently with H&G regarding the Cherry Street project and the quote for the Bellevue water line.

President Higgins inquired about signage for enforcement of the no overnight parking in town parks regulation established in Ordinance #1308. Jared replied that John Mrozinski has obtained another quote for the needed signage at a much more reasonable cost. He expects the signs to be delivered in 7-10 days with installation to follow.

**Ordinances and Resolutions**

- Ordinance#1312-an ordinance of compensation for town employees

President Higgins read Ordinance #1312 by caption only for the first reading.

A motion to waive the rules to allow for the adoption of Ordinance #1312 on the day of its introduction was made by Council Member Carter and seconded by Vice President Vojtko. The motion passed unanimously.

President Higgins read Ordinance #1312 in entirety for the second reading.

President Higgins read Ordinance #1312 by caption only for the third and final reading.

A motion to adopt Ordinance #1312 as written was made by Vice President Vojtko and seconded by Council Member Carter. The motion passed unanimously.

**Council Reports**

Council Member Carter

- Council Member Carter reminded everyone that the 4<sup>th</sup> Annual Taste of New Carlisle will be held June 27 from 1-6 at Memorial Park with 15 vendors currently registered.

Vice President Vojtko

- Vice President Vojtko questioned the previously discussed collection box that was placed in the parking lot of Kate O'Connors. He stated that the box has been moved but may be in a worse position than where it was previously located.

Jeff reports that he spoke with a representative of the company located in Cassopolis that placed the box and was informed that the owners of Kate O'Connor's requested it. He advised them at that time the placement of the box is in violation of town code.

Council Member Carter will speak with the owners of Kate O'Connor's regarding placement of the collection box.

Council Member Rypma

- Council Member Rypma met with the Cemetery Board today. He reports that the board had prepared proposed regulations for the cemetery that were discussed in 2013 but never moved forward. There are several issues including some decorations that are encroaching on other graves. The Board would like to forward the proposed regulations to the attorney for review and preparation of an ordinance for adoption by the Council.

President Higgins

President Higgins reports that an email was received by Council Member Carter regarding a home owner that recently bought a property in the 400 block of W. Chestnut Street. She asked that Council Member Carter review the request for the Council.

Council Member Carter reports that he received information via email from the homeowner. The previous owner had decided at some point not to connect to the town sewer and unfortunately, the septic system at the home is now failing. The new owner of the property is in the process of connecting into the town sewer system and has complained because of the costs involved.

Council Member Carter reports that according to our ordinances, the fees that were given are correct but the homeowner has asked that we forgo or reduce the fees.

Jared asked to address the issues contained in the letter.

1. The required maintenance bond was on the original excavation permit form and has not changed since 1995.

2. The tap fee of \$500 is less than any community in the area. We are still required to permit this, the town engineer has had to handle and approve the plans for this, inspection will be required and invariably tapping weakens the line. On just the first three we have exceeded the \$500.00 cost of the tap fee and excavation permit fee.
3. The portion of the state law as mentioned in the letter refers to private, for profit sewer companies and not municipalities. The Town Code actually states that it is the home owner's responsibility to tap in.

Jared recommends that we uphold the charges per the ordinances as all new homes, as well as anyone else who has required a sewer tap, has had to pay these same fees.

Council Member Carter moved to uphold the fees per the Ordinance for the Town of New Carlisle. The motion seconded by Council Member Rypma and passed unanimously,

**Clerk-Treasurer Report**

The Clerk's Office will be closed on June 9<sup>th</sup> and 10<sup>th</sup> for State Board of Accounts called training in Indianapolis and request the first June meeting date be changed.

The Council moved the first meeting in June to Thursday June 11<sup>th</sup> at 5 PM.

**Bills to be Paid**

Council Member Vojtko moved to pay all bills as presented. The motion was seconded by Council Member Carter and passed unanimously.

**Adjournment**

Upon a motion by Council Member Gelow and second by Council Member Carter the meeting was adjourned at 5:38 PM.

---

Carolyn Higgins, President

Attest:

---

Susan I. Moffitt, Clerk-Treasurer