

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, August 25, 2015 5:00 PM

President Higgins called the meeting to order with Vice President Vojtko, Council Member Gelow, Council Member Carter, Council Member Rypma and Clerk-Treasurer Sue Moffitt present.

Also in attendance were Chuck Leone, Jared Huss, Mary Ann Swope, Jason Quirk, Jill Doll, Jeff Roseboom, Bob Middlebrook, Carol Middlebrook, Nancy Taplin, Mary Ann Holston, Mike Miles, Tim Kaminski, Jack Mell, Dan Vermillion, Donna Vermillion, Dave Doll, Ron Colpitts, Phil Rafalski, Marcy Kauffman and Mike Shilts.

Minutes

Vice President Vojtko moved to accept the minutes of the August 11, 2015 General Meeting as written. The motion was seconded by Council Member Carter and passed unanimously.

Vice President Vojtko moved to accept the August 17, 2015 Work Session Memorandum. The motion was seconded by Council Member Carter and passed unanimously.

Employee Reports

Water Treatment Plant Supervisor Tim Kaminski

- Received lead and copper reports back with all ten houses tested throughout the system with all being acceptable

Attorney Chuck Leone

- Working on some employee issues and responding to the State Board of Accounts request.

Engineer Jared Huss

- Closed out the 2015 Sidewalk Project. We will want to look at the cost of sod vs seed on future projects
- Walsh and Kelly will begin work on the Pavement Project on September 1st.
- Has had contact with JPR regarding the proposed wastewater treatment facility at Hudson and Saugany Lake. Jared spoke and they are moving forward
- He and Jeff continue to review school zone speed limits per new legislation. We will need a new ordinance to establish the speed in the school zone and also obtain new signage.

President Higgins inquired about school zone signage with blinking lights and Jared reports that the Chief has looked into those as an option.

- Continuing meetings with St. Joseph Energy Center. We have had an internal meeting regarding rates etc. but will also need to engage the Council and Umbaugh to solidify numbers when we are at that point.

- Met with Cal to discuss options for the hatched areas currently designated no parking in the downtown area. This will be reviewed prior to the INDOT paving project next year.
- He has had requests by residents on College Street for speed bumps. He is looking into this further and will take this into consideration when determining the appropriate solution.
- Continued contact with Carris Reels regarding water and sewer lines to the old Easy Heat building they recently purchased.
- Met with US signs to discuss the wayfinder signs as poles have been installed
- The St. Joseph County Dunn Road resurfacing project is moving slower than expected but will still be completed this year.
- Meridian Street sanitary issue is moving forward and permits are being applied for.
- Discussion and work on the Tiger Court easement continues.

New Business

- Rate of Service Study

Jason requested permission to share information and obtain estimates to conduct the study based upon rate structure, purchased power options and return on investment in energy efficiency upgrades.

Jason explained that this is more in-depth compared to what Umbaugh has done in the past.

Vice President Vojtko asked Jason to confirm that he is seeking permission to share information to explore the possibility of the town doing a rate of service study and it will involve no cost to the town. Jason confirmed that this was correct.

Council Member Gelow moved to allow Jason to continue with obtaining information on the electric rate of service study. The motion was seconded by Council Member Carter and passed unanimously.

- Electric Job Descriptions

Jason has completed review and rewriting of the job descriptions for the electric department..

Council Member Gelow moved to accept the electric department job descriptions as submitted by Jason. The motion was seconded by Council Member Rypma and passed unanimously.

- Park Equipment Update

Park Board President Nancy Taplin reports that after discussion with the playground equipment distributor regarding the issues with the posts we were informed of they have done additional inspection and found 27 fractures in the large piece and 18 in the small. Both pieces have been fenced off for safety. The warranty on the equipment will cover replacement pieces with proper written and photo documentation but only those with actual damage and will not allow for a total replacement of all pieces. The warranty will also not cover the cost of shipping or labor to tear

down and rebuild. It is the park boards opinion that, rather than tear the units apart and replace pieces repeatedly, both units be removed and replaced. Roger has obtained one estimate for replacement equipment and they would like to have two more before presenting to the Council.

Jared suggests that we have excellent documentation on the issues with the existing equipment and allow the manufacturer the opportunity to examine it prior to removal.

Attorney Chuck Leone will send a letter asking the manufacturer to do an inspection within 30 days so that we can take action as this is a safety issue.

President Higgins stated that we will continue to actively pursue this.

- Ordinances #1315 – A salary ordinance of town employees

Vice President Vojtko moved to table Ordinance #1315. The motion was seconded by Council Member Rypma. Motion failed 2-3.

President Higgins read Ordinance #1315 by caption only for the first reading.

- Resolution #15-08-25-01 A Resolution for Acceptance of a Bequest to the New Carlisle Cemetery

President Higgins read Resolution #15-08-25-01 in entirety.

Vice President Vojtko moved to adopt Resolution #15-08-25-01 as written. The motion was seconded by Council Member Carter and passed unanimously.

- Resolution #15-08-25-02 – A resolution adopting the IMEA Mutual Aid Agreement

President Higgins read Resolution #15-08-25-12 in entirety.

Council Member Carter moved to adopt Resolution #15-08-25-02 as written. The motion was seconded by Council Member Rypma and passed unanimously.

- Resolution #15-08-25-03 – A resolution to adopt the APPA Safety Manual

President Higgins read Resolution #15-08-25-03 in entirety.

Council Reports

Council Member Carter

- The Fire Department will hold the Annual 911 Ceremony at 7 PM on September 11th with the dedication of the Jamie Middlebrook Memorial to be held immediately following.

- Jamie Middlebrook will be honored and his name installed at the Fallen Firefighter's Memorial in Indianapolis on Tuesday, September 1st at 11 AM. The Fire Department has secured a bus to travel to the ceremony that will leave the FD at 7 AM. Those who would like to attend may contact either Ken Carter or Mike Tuszynski.
- Council Member Carter offered his congratulations to Bob Middlebrook on being awarded the Sagamore of the Wabash that was presented by Sen. Jim Arnold at a ceremony last evening.

President Higgins

- She and several other council members and employees recently attended I/N Tek's 25th Anniversary celebration. The Town was presented with an original painting by the artist who has done the South Shore posters.

Clerk-Treasurer's Report

Sue reports that State Board of Accounts has completed the 2010 through 2014 Audit. They hope to schedule the Exit Conference the first week of September with the Audit Report then filed and released.

Bills to be Paid

Council Member Carter moved to pay all bills as presented. The motion was seconded by Council Member Gelow and passed unanimously.

Adjournment

Upon a motion by Council Member Gelow and second by Council Member Carter the meeting was adjourned at 5:40 PM.

Carolyn Higgins, President

Attest:

Susan I. Moffitt, Clerk-Treasurer