

**New Carlisle Town Council**  
**124 E. Michigan Street, New Carlisle, Indiana**  
**General Meeting, March 26, 2013**

The meeting was opened with the Pledge of Allegiance

President Colpitts called the meeting to order with Vice President Higgins, Council Member Gelow, Council Member Vojtko, Council Member Carter and Clerk-Treasurer Sue Moffitt present. Also in attendance were Andrea Halpin, Jack Mell, Jamie Middlebrook, Jeff Roseboom, Ken Davis, Carol Middlebrook, Bob Middlebrook, Jill Doll, Davey Doll, Mike McClaran, Josh Schweizer, Tim Kaminski, Mike Shilts, Mary Ann Swope, Kim Vaundry, Dawn Krueger and Rick Lee.

**Minutes**

Vice President Higgins moved to approve the minutes of the March 12, 2013 General Meeting as written. The motion was seconded by Council Member Vojtko and passed .

**Employee Reports**

Jason Quirk

The Electric Department is currently installing lights for the new parking lot at Bourissa Hills.

Andrea Halpin

They have completed the contract extension for refuse removal with Waste Management.

Regarding BZA issues, Andrea reports that the Town must forward the agenda item to the attorneys immediately upon receipt as a response is required within five days.

Vice President Higgins feels that Bob did a wonderful job of review and follow up on this after discussion at the last meeting. He has insured that we will receive email as well as postal notifications of future BZA agenda items involving the Town.

Council Member Vojtko stated a situation similar to this happened five or six years ago and the BZA was asked to notify us of all zoning issues in Town and suggests that Leone Halpin put this request in writing once again. Andrea asked for a copy of everything Bob has received regarding the issue in question.

**Public Comments**

Jack Mell

Asked what the BZA issue that was being discussed was.

President Colpitts explained that Mr. Kafka owns a lot at the end of Compton along Harris Street and would like to construct a pole barn prior to construction of a home. This does not comply with Town Code and Mr. Kafka applied for a variance through the BZA. His request was granted but the Town did not have the opportunity for input although the final decision would rest with the BZA.

**New Business**

- Home Town Days

Kim Vaundry was in attendance representing the Home Town Days Committee. Kim requested Council approval for use of Memorial Park July 26, 27 and 28 and reported the following information:

The event theme this year will be 'Discover New Carlisle'  
Hours: Friday and Saturday from 10-8 and 10-4 on Sunday  
Fireworks on Friday at dusk with a rain date of Saturday  
Parade will be Saturday at noon.  
Car Show at the Library from 11-3  
The Town will be listed as an additional insured on the event liability insurance

Their committee requested assistance with the following:

Assistance with the parade permit from the Clerk's Office

The closing of Bray Street from Michigan to Chestnut Street during the festival

Police Dept. assistance with the closure of Bray Street, posting of no-parking signs on the south side of Michigan Street during the festival, posting of no parking along both sides of Michigan for the parade, traffic control assistance following fireworks and with parade

Use of the Town PA system

The Home Town Days Committee is looking for someone or a group that embodies the welcoming, giving spirit of New Carlisle to be the Grand Marshal of this year's parade.

President Colpitts will send a letter to Kevin Boyce of Waste Management requesting a donation of dumpsters for the event and Council Member Vojtko will contact the Solid Waste District requesting disposable recycling containers for the event.

A motion to allow the Home Town Days Committee to use the park for Home Town Days July 26, 27 and 28 was made by Council Member Vojtko and seconded by Council Member Gelow. The motion passed unanimously.

Vice President Higgins asked Kim about the status of the canine unit that they were collecting donations for. Kim asked that Jeff answer as he just updated them today. Jeff stated that we have obtained the dog with a portion of the \$6,000 I/N Tek Grant. The grant will also be used for further training and equipment necessary for the dog. Public donations received will be used for upkeep and things such as dog food, etc.

- Waste Management Contract

The contract with Waste Management will be extended for a period of one year with no change in specifics of the contract.

Council Member Gelow moved to accept the contract addendum for one year. Seconded by Council Member Vojtko and passed unanimously.

### **Ordinances and Resolutions**

- Ordinance #1268 – An Ordinance amending the Town Code, Title XV Land Usage, Chapter 152, Zoning, Appendix A: Permitted Use Table, by adding Manufacturing Retailer to the Permitted Use Table; Establishing Food Products – Limited, as a New Use and Adding Food Products Limited to the Permitted Use Table.

President Colpitts read Ordinance #1268 in entirety for the second reading. This will be on the agenda for the third and final reading at the next meeting.

- Ordinance #1270 – An Ordinance Amending the Town Code, Title XV Land Usage, Chapter 152, Zoning, By Adding a new Sub-Chapter 152.392, Combined Hearing Procedure.

President Colpitts read Ordinance #1270 in entirety for the second reading. This will be on the agenda for the third and final reading at the next meeting.

### **Council Reports**

Council Member Gelow

Reports that he was informed that the asphalt plant for paving of the parking lot at the park will not open until May 1<sup>st</sup>. President Colpitts feels that we need to do something to make this usable prior to Little League season.

Council Member Vojtko

He reports the recent appointment of Rob Elkins to the Library Board. Rob was appointed by the County Commissioners.

Requests an Executive Session be scheduled to discuss land purchase when Pat returns from vacation.

Thanked Jeff for his assistance with the recent Library Board Executive Session.

Vice President Higgins

Part-time positions were recently advertised in the NC News for people to mow the cemetery and parks as they feel this would be more fiscally responsible than contracting. They plan to hire five or six part-time, seasonal employees who may be used for other things as well. These positions will pay minimum wage.

President Colpitts stated that we must have a job description prior to hiring any seasonal or part-time help or adoption of a salary ordinance.

Council Member Carter

Questioned how we should move forward with the recommended changes for building permits.

President Colpitts asked that this be put on the agenda for the April 9<sup>th</sup> meeting and that everyone review the information previously prepared by Bob.

**President Colpitts**

Reports that Chief Roseboom would like to move forward with the two vehicle leases scheduled and budgeted for this year. He has obtained the required quotes for a 2013 Police Interceptor SUV and a 2013 Interceptor Sedan.

Council Member Carter motioned to move forward with the leasing of the 2013 Utility Police Interceptor SUV and 2013 Interceptor Sedan or. Seconded by Council Member Gelow the motion passed unanimously.

**Bills to be Paid**

Council Member Carter moved to pay all bills as presented. The motion was seconded by Vice President Higgins and passed unanimously.

Adjournment

Upon a motion from Council Member Vojtko and second by Council Member Carter the meeting was adjourned at 5:50 PM.

Ronald Colpitts, Council President

Attest:

Susan I. Moffitt, Clerk-Treasurer