

**TOWN COUNCIL – GENERAL MEETING**  
**124 E. MICHIGAN STREET, NEW CARLISLE, INDIANA**  
**SEPTEMBER 9, 2008, 7:00 P.M..**

President Higgins called the meeting to order with Council Member Mell, Council Member Groves, Council Member Gelow and Clerk-Treasurer Sue Moffitt present. Vice President Colpitts was absent. Also in attendance were Roger Nawrot, Bill Herrbach, Ken Davis, Jason Quirk, Mary Ann Swope, Dan Herbster, Augie Mauer, Marcy Kauffman, Jeff Jurczak, Tim Kaminski, Chris Covert, Brian Thompson and Joseph Malin.

**Minutes**

Council Member Gelow moved to accept the minutes of the August 25, 2008 Executive Session, August 25, 2008 Special Meeting and the August 26, 2008 General Meeting. Motion seconded by Council Member Mell and passed.

**Employee Reports**

Chris Covert

- Will be accepting applications for the current opening in the Marshal's Department.
- The building completion date is still scheduled for September 30<sup>th</sup>.

Tim Kaminski

- Reports that inspections on the two clear wells and the tower are complete and they are waiting for the official reports.

Pat stated that he will be looking at this very closely and putting together bid specs in later winter, most likely January.

- Has hired someone for the opening at the water treatment plant and will bring them for introduction to the Council at the September 26<sup>th</sup> meeting.
- Would like to send two employees to the Maintenance Show in Chicago. There would be no cost for the show, just per diem.

Augie Mauer

- Work is done on East Michigan Street except for the installation of yard drains.

Pat Cummings

- He and Jason will be meeting with AEP this week regarding finalization of the purchase of the new electric territory. This is a major expense that will come from the electric bond.

President Higgins inquired about the status of the new building on Walnut Road. Pat stated that everything is complete except for the floor painting.

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- Asked for Council approval to purchase the remainder of the playground equipment for Memorial Park. The new structure will be approximately three times the size of the existing equipment and cost \$32,834.92.

Council Member Groves moved to approve the purchase of playground equipment at a cost of \$32,834.92. Motion was seconded by Council Member Mell and passed.

Bill Herrbach

- Met with Pat, Ron and Sue for review of the codification. He hopes to complete the review by the end of September.
- Is drafting a change to the long term disability section of the employee handbook. He will have this prepared for council review prior to the next meeting.
- Has reviewed our drug and alcohol policy. Safety sensitive employees are already subject to testing. Non safety sensitive employees are subject to testing with reasonable suspicion. We also require pre-employment and post accident testing as well as random screening for CDL holders. He feels that the Marshal's Department would be safety sensitive and could be added to the current random testing because Chris would like this done.

The Council expressed agreement to adding the Marshal's Department to the random testing.

Recognition of Visitors

Dan Herbster, the republican candidate for the House District 7 seat was in attendance to introduce himself to the community.

**Old Business**

- Bill has rewritten the Little League lease agreement, requiring review every four years, continuing for 20 years. He has not reviewed the legal description but Pat has and feels that the location if the proposed building is fine regarding our wellhead protection area. Jeff Jurczak of Little League was concerned about the location in reference to power lines and other utilities. Pat stated that it is fine.

**Ordinances and Resolutions**

- Resolution 08-09-09-01, a resolution to accept the lease agreement between the Town of New Carlisle and New Prairie Little League, Incorporated.

President Higgins read Resolution 08-09-09-01 in its entirety.

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Council Member Groves moved to accept Resolution 08-09-09-01. Seconded by Council Member Mell and passed.

**New Business**

- Date and time for Trick or Treat

Following a brief discussion, Council Member Groves moved that Trick or Treat be held on Friday, October 31<sup>st</sup> from 5-7 p.m. New Carlisle time. Seconded by Council Member Mell and passed.

**Council Reports**

Council Member Groves

- The Lincoln Highway Kiosk is complete and ready for installation next week.
- Requested that we look into donating the remaining old playground equipment. Following discussion it was decided that we would have to hold a silent auction.

There are no other items for the silent auction so we will need to hold one just for the remaining playground equipment which will be sold as is and as a whole.

President Higgins

- Announced a retirement reception will be held in honor of Joe Knowlton on Friday, September 12<sup>th</sup> at 4:00 p.m. at the Town Hall. Joe is retiring following 20 years of dedicated service as the Town's Electrician.
- The Council has been invited to an open house for the new middle school.
- Attended a very nice Fire-EMS-Police Ceremony at the Community Church.

Council Member Gelow moved to pay all bills as presented. Motion seconded by Council Member Mell and passed.

Council Member Gelow moved to adjourn the meeting. Motion seconded by Council Member Mell and passed unanimously. Meeting adjourned at 8:02 p.m.

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Carolyn Higgins, Council President

Attest:

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Susan I. Moffitt, Clerk-Treasurer