

NEW CARLISLE TOWN COUNCIL - GENERAL MEETING
124 E. MICHIGAN STREET, NEW CARLISLE, INDIANA
JANUARY 8, 2008, 7:00 P.M.

The meeting was called to order by Attorney Bill Herrbach. All Council Members and the Clerk-Treasurer were present. Also in attendance were Roger Nawrot, Mary Higgins, Cody Higgins, Austin Higgins, Bob Middlebrook, Carol Middlebrook, Candie Drake, Rich Kopkowski, Marcy Kauffman, Ken Davis, Chris Covert, Pat Cummings, Kathy VanLue, Bill Gumm, Mary Ann Swope and Jim Moffitt.

Bill Herrbach opened the floor to nominations for council president. Council Member Colpitts nominated Carolyn Higgins for council president. The motion was seconded by Council Member Mell. There being no further nominations, Bill Herrbach called for a vote and Carolyn Higgins was unanimously elected as 2008 Council President.

President Higgins asked for nominations for vice president. Council Member Mell nominated Ron Colpitts for Vice President. The motion was seconded by Council Member Groves. There being no further nominations, President Higgins called for a vote and Ron Colpitts was unanimously elected as Council Vice President.

President Higgins appointed the following commissions for 2008: Council Member Groves, parks and cemetery; Council Member Mell, streets; Council Member Gelow, utilities; and Council Member Colpitts will continue with police, fire and ambulance. President Higgins also appointed Council Member Gelow as Town representative to the Area Plan Commission.

Because this is a very young council, President Higgins stated that they will depend on Council Member Mell as well as Roger and Bill for guidance.

President Higgins stated that it is the Council's responsibility to take time for thorough review and research of items presented before issuing any decisions. There will be times when an item may be continued for several meetings before any decision is made.

President Higgins will be implementing Robert's Rules of Order beginning with the January 22, 2008 meeting.

Vice President Colpitts asked that everyone please remember that meetings are not the place for council members to air personal complaints or complaints regarding personnel or supervisors. It is the Council's responsibility to follow the correct procedures for such issues and not bring them to this forum.

Council Member Mell motioned to accept the minutes of the December 11th Special Meeting as written. Seconded by Vice President Colpitts, the motion passed. Council Members Groves and Gelow abstained.

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A motion to accept the minutes of the December 27th General Meeting as written was made by Council Member Mell and seconded by Vice President Colpitts. The motion passed. Council Members Gelow and Groves abstained.

Newly elected Fire Chief Bill Gumm reports the grass rig should be completed next week. The Fire Department currently has 29 members and three assistant firefighters, two of which are town employees. The addition of one more full time member would create a full roster.

Pat reports continued contract negotiations with CSI. Changes will include the addition of \$29.95 per month cost of wireless services for all town employees and council members and waiving of the \$60 activation fee. The contract will be completed and presented for approval at the next meeting.

Bob Middlebrook reported that he spoke with Council Member Mell concerning registering of new businesses to allow the council some input. Bill stated that we do have input through our zoning ordinance but he would like to meet with Bob to discuss this further.

Pat asked Council permission to allow up to 4 employees to attend the Indiana Section AWWA meeting Feb 19-24. A motion to allow up to four employees to attend the AWWA meeting was made by Vice President Colpitts and seconded by Council Member Mell. Motion passed unanimously.

Pat would like to meet with Roger and Council Members Gelow and Mell to discuss the sewer and street projects.

Bill reports that he will be preparing the bid specs for refuse removal this month so that they may be advertised early to encourage multiple bids.

The P.U.D Ordinance that was previously submitted to Area Plan has been returned to Bill with comments. Both the City of South Bend and St. Joseph County have P.U.D. ordinances in place and Area Plan would like to see uniformity. Bill will compare and review the three ordinances prior to bringing a final draft to the Council for approval.

Bill reports that the agreement for sewer service with the school corporation is being prepared and no costs, including the obtainment of easements, will be incurred by the Town.

The contract for code enforcement was presented by Bill Herrbach. Following discussion, the 2008 salary for code enforcement was set at \$5000 with an additional \$2400 paid to cover mileage for a total of \$7400. Council Member Mell motioned to accept the code enforcement contract. The motion was Seconded.

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by Council Member Gelow and passed unanimously.

Pat will have signs for odd-even parking installed in the Edge of the Woods Subdivision as well as other areas of the town where no signs are currently in place.

Vice President Colpitts stated that he would like to have the Fire Department Contract signed prior to the January 27th Intergovernmental Meeting. Bill will coordinate with Olive and Hudson Townships to complete negotiations on the contract.

Vice President Colpitts reports that Ken Davis has given a copy of the ambulance department procedures to Bill for review.

Pat will have copies of the new employee manual available for all council members at the January 22nd meeting.

Council Member Gelow discussed a problem with a private snow plow pushing snow from a business on the north side of Michigan Street across Michigan Street to the tree lawn on the south side. Bill stated that if the snow was pushed onto private property it would be considered trespass but putting it on the tree lawn is not in violation of the law.

Resident Kathy VanLue asked about the hours for snow plowing at the library as at times they plow at 1 a.m., disturbing neighbors. Vice President Colpitts explained that unfortunately, plows must remove snow when cars and people are not present and the possibility of disturbing neighbors exists anytime snow is plowed.

A motion to adjourn the meeting was made by Vice President Colpitts and seconded by Council Member Mell. The meeting adjourned at 8:30 p.m.

Carolyn Higgins, Council President

Attest: _____
Susan I. Moffitt, Clerk-Treasurer